



W3 FOUNDATION – FOUNDING DOCUMENTS

MASTER PACK

IMPORTANT STATUS NOTICE

This document is a founding draft prepared for the proposed W3 Foundation. It is not evidence of registration, tax exemption, charitable status or regulatory approval. The final governing documents must be reviewed, completed and executed in the form required by the relevant authorities.

Prepared from the W3 Foundation background material supplied by the Founder, including the Foundation's mission, vision, values, legacy statement and existing impact portfolio.

1. Founding proposition

The W3 Foundation is proposed as a philanthropic foundation operating for public benefit, with a primary geographic focus on the United Kingdom and South Africa and the ability to support charitable activity internationally where lawful and consistent with its purposes.

The Foundation is intended to honour the legacy of Sophia Wood and Kevin Williams through practical acts of service, investment in people and the creation of sustainable opportunity.

2. Mission

To empower individuals and communities through education, healthcare, humanitarian support and opportunity, enabling sustainable and lasting social impact.

3. Vision

A world where every person has the opportunity to flourish regardless of circumstance.

4. Values

- Compassion
- Integrity
- Dignity
- Service
- Stewardship
- Partnership
- Opportunity



5. Proposed charitable purposes

1. the prevention or relief of poverty and financial hardship, including by providing grants, practical assistance, resources and opportunities to people and communities in need;
2. the advancement of education, including bursaries, scholarships, educational assistance, leadership development, mentoring and support for educational institutions and programmes;
3. the advancement of health and the relief of sickness, including support for healthcare, wellbeing, medical assistance and organisations delivering health-related charitable services;
4. the relief of those in need by reason of humanitarian emergency, disaster, conflict or other circumstances causing hardship;
5. the advancement of citizenship or community development, including strengthening community organisations, social enterprises and local initiatives for public benefit;
6. the advancement of employment, enterprise and skills development, including pathways into meaningful employment and economic opportunity for people who face barriers to participation;
7. such other purposes as are charitable in law and beneficial to the public, provided that the Foundation's activities remain exclusively charitable.

For the avoidance of doubt, the Foundation is not established to benefit a named individual or closed private class. Individual grants or assistance must be made only where they further a charitable purpose and satisfy the applicable public-benefit requirements.

6. Impact portfolio

The founding record identifies previous or intended support across education, humanitarian relief, healthcare, community development, employment and leadership. Examples include the Marimba Foundation, Steyn Children's Education, Pierdica Education, Breaking the Chains, Caversham School, St John Ambulance, Blessed Gerard, Gerald FitzPatrick House, Choir With No Name, President's Award South Africa, employment initiatives, scholarships and other charitable assistance.

The portfolio is background evidence of philanthropic intent and is not incorporated into the legal purposes of the Foundation. Any beneficiary or project must be assessed against the final registered purposes and applicable grant-making rules.

7. Founder and legacy

The proposed Foundation was established in concept by Dr George Woods. The Foundation's founding narrative records the inspiration provided by Sophia Wood and Kevin Williams. The legacy should guide the culture and stewardship of the Foundation but must not give the Founder or any connected person an automatic entitlement to Foundation assets or charitable funds.



8. Governance principles

- All assets are held and applied solely for the Foundation's charitable purposes.
- Trustees/directors owe duties to the Foundation and must act in its best interests.
- Conflicts of interest and conflicts of loyalty must be declared, recorded and appropriately managed.
- No private individual may receive Foundation property except where legally authorised, reasonable and incidental to the charitable purposes.
- Decisions must be evidence-based, properly recorded and capable of independent scrutiny.
- The Foundation will maintain appropriate safeguarding, financial controls, risk management and records.

9. UK and South African structure

For the UK, the preferred starting structure is a Charitable Incorporated Organisation using the Charity Commission's Foundation model, where the trustees are also the voting members. The Charity Commission confirms that the Foundation model is designed for a CIO whose only voting members are its charity trustees. [↗](#)

For South Africa, a separate legal vehicle is recommended rather than treating UK registration as extending into South Africa. A South African non-profit company (NPC) can be registered with CIPC and can then seek NPO registration and SARS PBO approval where appropriate. South African Government guidance states that an NPC requires at least three incorporators/directors and may be structured without members. [↗](#)

10. Registration and tax status

No registration, charitable status, tax exemption or donor tax deductibility is assumed by this pack. In England and Wales, a CIO must register with the Charity Commission. In South Africa, NPO registration, SARS PBO approval and any Section 18A approval are separate regulatory/tax processes.

[↗](#)

11. Initial governance documents to adopt

- Governing Constitution / CIO Constitution or South African NPC MOI
- Founder's Declaration and Statement of Intent
- Initial Trustee/Director Resolution
- Conflicts of Interest and Related-Party Transactions Policy
- Grant-Making and Beneficiary Due-Diligence Policy
- Financial Controls and Reserves Policy
- Safeguarding Policy
- Complaints and Whistleblowing Policy



- Data Protection and Confidentiality Policy
- Delegation of Authority Schedule
- Annual Impact and Public Benefit Reporting Framework

12. Founding resolution

The Founder and proposed initial trustees/directors should formally approve the establishment of the Foundation in principle, authorise preparation and submission of the registration documents, and confirm that no person may represent the Foundation as a registered charity/NPO/PBO until the relevant registration has been obtained.

13. Signature

Founder: Dr George Woods	Signature: _____
Date	_____
Proposed Trustee/Director	Name: _____
Signature	_____

Legal drafting note: the final UK and South African governing documents should be checked against the registration authority's current model wording and filing requirements before signature.